



Meeting of the Business Forum Mid Devon Executive

23.7.19

BW Tiverton Hotel

Minutes

1. Attending: Andrew Lathwell (Chairman), Hugh Thompson (Treasurer), David Disney, Mark Challacombe, Chris Shears, Colin Slade, Kevin Kelway, Linda Middleton-Jones (Secretary).
2. Acceptance of May meeting minutes – accepted by AL
3. Matters Arising – LMJ had investigated a summer event at Hartnoll.
4. Chairman's Opening Remarks:
 - a. Welcome made to Kevin Kelway as the new member of the Executive
 - b. Taste of the West list relates to the September meeting focussing on Food & Drink. AL has emailed a number of potential stand holder plus one speaker. We will have approx. 10 stands around the room. A mail chimp letter to be sent out to Taste of the West contacts plus others that the Executive can recommend by end of July. The executive to share the responsibility for contacting potential stand holders. 2nd speaker to be AL – on how to create a Food & Drink brand.
5. Finance:
 - a. Balance stands at £2692.61
 - b. HSBC have advised that a nominated person should be identified with the Power of Delegation. Hugh Thompson nominated by David Disney and seconded by Colin Slade. A statement to be added to the Constitution of the Mid Devon Business Forum at the AGM in November. **AL/LMJ**
 - c. Acquisition of a card reader to be investigated – **HT**

6. Membership Report

- a. Roundash to be asked to include a tick box on registration to agree the sharing of contact details. Request to be made when HT/AL/LMJ meet with Andy Parrott.
- b. Clarification also to be sought at the above mentioned meeting as to membership numbers (estimated at 37) and ease of identification.

7. Marketing Report

- a. Approx. 2.5K followers on Twitter.
- b. **KK** to build on Facebook and Linked in presence

8. GDPR Update

- a. Attendance lists must not be sent out until we have approval from delegates

9. AOB

- a. Potential Picnic by the pond event to be investigated **LMJ/DD**
- b. Graham Barnell will not be attending this evening (Colin Slade)
- c. Procurement event featuring Richard Percy tbc (Chris Shears)
- d. Two new companies interested in joining (Kevin Kelway)
- e. New Secretary request still being advertised (Andrew Lathwell)
- f. MDDC members will need to pay the event fee as all other delegates (Linda Middleton-Jones)