



Meeting of the Business Forum Mid Devon Executive

Thursday 24th May 2018

BW Tiverton Hotel

Minutes

1. Attending: Andrew Lathwell, David Disney, Chris Shears, Linda Middleton-Jones
Apologies: Colin Slade, Richard Chesterton, Mark Challacombe, Chris Prentice, Stuart Carrington
2. January meeting minutes accepted
3. Matters Arising – A replacement Treasurer will need to be recruited following notice of Stuart Carrington’s retirement from the position at the next AGM.
4. Chairman’s Remarks: a discussion to hold a strategy day (half day) to define real objectives of the Board took place. A room has been booked at the Council’s offices on 29th of June between 9 am and 1 pm in Phoenix Chamber 1 room. Names of attendees to be forwarded to Linda MJ.
5. Finance Report was tabled and will be attached to these minutes.
6. Membership Report – 2 new members, current membership 39 (against target of 70)
7. Marketing Report – Social media campaigns are continued, Directors are encouraged to retweet and/or add content.
8. GDPR - The Privacy Statement, Policy and Internal Governance Documents have been circulated. There needs to be a third person as part of the GDPR subgroup.
9. Events – event information to be forwarded to the LEP for inclusion on their website. Breakfast events still on agenda for autumn start.
10. Guest Speakers - Suggestions made at meeting:
 - a. Exeter Airport Representative
 - b. Mole Valley – Julie Edwards

c. Simkin Edwards – Katie Greet

d. Trudie Henderson - Nat West

11. Date of Next meeting: Tuesday 17th July – Tiverton Best Western