

**Minutes of the BFMD Executive Committee meeting held at  
5.15 pm on Tuesday 20 March 2012 at the Tiverton Hotel**

**Present:** Jim Enright (Chairman), Kevin Finan, Peter Hare-Scott, Kim Knox, John Potter, Chris Prentis, Peter Shaw.

**Apologies:** Rhys Roberts, James Millar, David Disney.

**2. Chairman's Introduction**

JE reported that BFMD now had 59 members, 55 of whom had paid. The others hold free memberships: Job Centre; The Tiverton Hotel; MDDC and JE.

65 had booked, including 7 new companies. We need to continue to obtain more members.

For the next meeting people who bring a guest will have their name entered into a draw for a free bottle of champagne.

JP is going to print the leaflet (which will be generic).

**3. Minutes of the meeting held on 17 January 2012**

The Minutes were approved and may be put onto the website. **PS to Action.**

All actions listed had been progressed to conclusion.

**4. Financial Report**

We had £1,890 balance. An invoice from Round Ash had been received for £342 and this would be paid, leaving a balance of £1,542.

**5. Web Report**

This continues to tick along nicely. We have had 160 visitors to the site which is a respectable number. Members events are now on there.

Improvements can be made to the directory and this is ongoing.

**ACTION:** We will ensure that photographs of the events in action will be placed on the website. JM to take, PS to place on the site.

## **6. Next BFMD Meeting**

Thursday 24 May – **Top Business Tips**

1 or 2 tips per table. Each member of the committee will sit on a table and if there is not a representative from those tables who would like to do the talking, then the committee member will do it for them. The tips will be read out and placed on a flip chart. They will be recorded by a short-hand secretary provided by MDDC and included in the report.

Our aim is to build up membership and attendance to 100 as early as possible, and all committee members are encouraged again to invite people to come along. It was noted that KK had given JE some names. All names to JE to forward an invite to them.

## **7. Any Other Business**

Speaker for Tuesday 12 July 2012:-

Two interesting companies have asked to speak on a similar topic. At Best – leadership skills, and Gravitas Recruitment (SW) Ltd – recruitment agent.

How to get the best out of people; retaining staff; recognising problems. It was agreed they would be asked to speak at the July BFMD.

## **8. Date of next meeting**

Thursday 24 May 2012, 5.15pm.

The meeting closed at 5.45pm